



# 1 SERVICE OF NOTICES

inform your neighbours of proposed work to the party wall to seek their consent. Prepare the notice with an appointed surveyor and identify the affected parties and the nature of the work planned



# 2 NEIGHBOUR RESPONSE

the process where the owners confirm whether they wish to appoint their own surveyor(s) to represent their property interests.

# 3 SURVEY

A schedule of condition will be taken where the property's condition is recorded prior.



# 4 PARTY WALL AWARDED

The Award outlines the involved parties and the notifiable work, detailing how it will be carried out and its schedule.



# 5 WORK STARTS & FINAL INSPECTION

The Building Owner can legally commence work, contingent upon the completion or waiver of any notice periods. The surveyor(s) review the Schedule of Conditions, and if everything appears satisfactory, they finalise the documentation.